

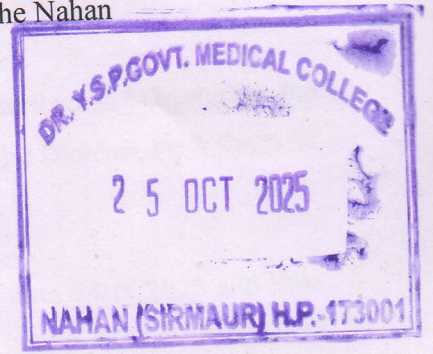


DR. YASHWANT SINGH PARMAR GOVT. MEDICAL COLLEGE & HOSPITAL NAHAN DISTT.
SIRMAUR (HP)-173001 email id: yspgmc.nahan@gmail.com

No.HFW/DYSPGMC/SS/Fresher Party/Vol-1/2024- 4112 Dated, the Nahan

To

1. _____



Subject: **Invitation for Quotations for Arrangements Related to Fresher's Party**
(Scheduled on 07/11/2025).

Sir/ Madam,

Sealed quotations are invited from your reputed firm for providing various items and services required for organizing the Fresher's Party of MBBS students batch 2024 and 2025 of this medical college scheduled to be held on 07/11/2025 at the SFDA Hall, Nahan District Sirmour H.P.

The details of the required items and services are as under: -

Sr. No.	Item/ Service Description	Rate per item (In Rs.) Inclusive of all taxes, Transportation, setup charges etc.	Approx. Quantity Required
1	Wireless Mics and DJ System with Operator		4 & 1 Nos. respectively for 4 to 6 hours
2	Chairs with well-kept white cover		250 Nos.
3	Sofas 2-Seater uncluttered condition		15 Nos.
4	Centre Table		5 Nos.
5	Sided wall Tent, carpet with stage decoration		As per requirement
6	Lunch (Daal, Shahi Paneer, Mix Veg., Rice, Tandoori Naan, Spiced Yogurt with Boondi, Salad, Gulabjamun		250 to 270 plates
7	Snacks (Pkoda), One plate will comprise 3-4 pieces of each Gobhi, Aaloo, Paneer Pakoda) alongwith one cup of Tea and bakery Biscuits		250 to 270 plates

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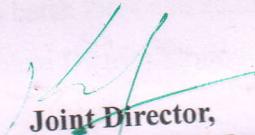
8	Podium		1 No
9	Photobooth		2 Nos.

Terms and Conditions:

1. Quotations should be submitted in a sealed envelope clearly super-scribed as **"Quotation for Fresher's Party Arrangements dated 07/11/2025"** and addressed to the Joint Director, Dr. YSPGMC Nahan District Sirmour H.P.
2. Quotations must reach the office of the undersigned on or before date **03/11/2025** and time **12:30 PM**, late quotations will not be accepted.
3. Date and Time of Quotation Opening: **03/11/2025** at **02:00 PM** in office of the undersigned. In case the Quotations are not opened on the above date due to some administrative reasons the same will be opened on the next working day.
4. All quoted rates must be inclusive of all taxes, duties, transportation, loading/unloading, installation, dismantling, and any other incidental charges.
5. Quantities mentioned are approximate and may increase or decrease as per actual requirement during the event. Payment will be made as per the actual quantity utilized.
6. All materials and services provided must be of good and standard quality. Any substandard or damaged items shall be rejected, and the firm will be required to replace them immediately at its own cost.
7. The quality of lunch service should be hygienic, well-cooked, and served hot. Adequate serving staff, crockery, and cutlery must be arranged by the firm to ensure smooth and timely service for all guests.
8. The sound/DJ system should be of good quality with proper output and no distortion. The firm must ensure technical reliability and provide a backup system in case of any malfunction.
9. The firm must complete tent, stage, lighting, and sound setup at least **4 hours** before the event for inspection and testing.
10. The firm shall be responsible for any loss or damage to said hall property during installation, the event, or removal of materials.

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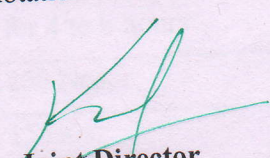
11. Payment shall be made only after successful completion of the event and verification of the final bill by the competent authority.
12. College administration reserves the right to accept or reject any or all quotations without assigning any reason thereof.
13. The firm quoting the lowest overall total amount (inclusive of all taxes and Freight charges etc. as specified in clause 4 of term and condition) and meeting all quality and performance conditions shall normally be selected.
14. The selected firm must coordinate with the Organizing Committee/ CSA team to ensure proper arrangements and scheduling.
15. Non-compliance with any of the terms may result in cancellation of work order and blacklisting of the firm for future college events.
16. The decision of the college administration, shall be final and binding in all matters concerning this quotation process.


Joint Director,
DYSPGMC Nahan

Dated, the Nahan

Ends. No. as above
Copy to: -

1. DA website for information with the direction to upload the quotation invitation letter on college website of this college for wider publicity.


Joint Director,
DYSPGMC Nahan